

## DEER CREEK DRAINAGE BASIN AUTHORITY

### Regular Meeting November 16, 2015

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

#### **Call Meeting to Order and Roll Call**

Mrs. Pastura called the meeting to order and asked Mr. Jenkins to call the roll. Board members present: Mrs. Pastura, Mr. Trocki, Mr. Simonetti, Mrs. Bieniek, Mr. Sutter, Mr. Esposito, Mrs. Biery and Mr. Drischler. Board member absent: Mr. Hammerman. Also present: Mr. Schmitt, Mr. Vancheri, Mr. Brown and Mr. Jenkins.

#### **Flag Salute**

The Board rose and recited the Pledge of Allegiance to the Flag.

#### **Reading and Approval of Minutes**

*Workshop Meeting of November 11, 2015*

MOTION was made by Mr. Esposito and seconded by Mr. Drischler to approve the minutes of the Workshop Meeting of November 11, 2015. Motion carried with the abstention of Mr. Esposito.

#### **Accountant's Report**

Mr. Vancheri presented the Accountant's Report, a copy of which was distributed to the Board.

#### **Treasurer's Report**

The following tap and assessments have been received since the last regular meeting.

Chase Development	Tap - 410 Little Deer Creek Rd	2,000.00
Arcadia Homes/Somma	Tap - 219 Highview Avenue	2,000.00

Of these amounts \$2,600.00 will be transferred to the Capital Improvement Fund and \$1,400.00 will be transferred to the Preventative Maintenance Fund.

MOTION was made by Mr. Trocki and seconded by Mrs. Biery to approve the Treasurer's Report and paid bills for the month of October. Motion carried unanimously.

#### **Solicitor's Report**

Mr. Brown said he had nothing new to report.

#### **Engineer's Report**

*Budget 2016*

MOTION was made by Mr. Drischler and seconded by Mrs. Bieniek to approve the budget as presented. Motion carried unanimously.

**Manager's Report**

*Collective Bargaining Agreement*

MOTION was made by Mr. Drischler and seconded by Mrs. Bieniek to approve the Collective Bargaining Agreement. Motion carried unanimously.

*Billing Software Upgrade*

MOTION was made by Mr. Esposito and seconded by Mrs. Biery to approve the upgrade for the billing software and licenses. Motion carried unanimously.

*New Sewer Cleaner*

Mr. Jenkins informed the Board he is meeting with A & H Equipment Company regarding the purchase of a new sewer cleaner. This company is a participant in the Costars program. Mr. Jenkins will provide the Board with the information he gathers from other providers.

**Chairperson's Report**

MOTION was made by Mrs. Biery and seconded by Mr. Drischler to move the meeting into Executive Session at 7:18 p.m. regarding the Manager's performance appraisal. Motion carried unanimously.

Mrs. Pastura reconvened the meeting at 7:34 p.m. and said the Executive Session concerned the manager's performance appraisal.

**Old Business**

None.

**New Business**

None.

**Adjournment**

MOTION was made by Mr. Drischler and seconded by Mrs. Bieniek to adjourn the meeting at 7:34 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

1/6/16

Lynn Biery