

DEER CREEK DRAINAGE BASIN AUTHORITY

Developer Checklist

Date

Project Name				
Developer Name			_	
PLANNING PHASE			_	
Developer/Engineer Requireme	nts	Required	Date Received	
PA DEP Planning Exemption/Plan				
Tap Fee and Escrow				
Capacity Letter (development in arc	ea served by AVJSA)			
Preliminary Subdivision Drawing	s (2 Sets)			
Preliminary Site Plan Drawings (2	2 Sets)			
Property Tax Map Number				
Copy of Recorded Deed				
Copy of Recorded Rights-Of-Way	/			
Developer Information	,			
Name				
Contact Person				
Address				
Phone				
Fax				
E-Mail Address				
Engineer Information				
Name				
Contact Person				
Address				
Phone				
Fax				
E-Mail Address				
DCDBA/Engineer Actions			Required	Date Completed
Review Drawings/Plans for DCDE	•			
Return Drawings to Engineer (Ap	proved or Re-Subn	nittal Required)	
Review Re-Submitted Drawings				
Prepare Developer's Agreement				
Planning Approval Letter receive	d from PA DEP			
Dovolonor/Engineer Follow Un	Action		Dogwinod	Data Bassivad
Developer/Engineer Follow-Up Re-submit planning exemption, I		rawings and ar	Required	Date Received
site plan drawings based on com		i awii igs al lu Ol		
Execute Developer's Agreement	inients received			
Submit three (3) sets of Recorde	d subdivision draw	ings		
Submit two (2) sets of municipal				

SEWERLINE CONSTRUCTION PHASE

Note: No Sewer line construction can begin until DCDBA has approved all submittals and the Developer's Agreement has been fully executed.

Developer/Engineer/Contractor Requirements	Required	Date Received
Escrow based on 10% cost of construction of the line to be installed,		
Consulting Engineer and Inspection.		
Submit three (3) sets of sewer line construction drawings for review		
and comment.		
Submit Estimated Project Costs		
Certificate of Insurance		
Material Cut Sheets for Approval		
Pre-construction Photographs of Roads and Private Property		
surrounding development		
Highway Occupancy Permit Applications, Restoration Bonds and		
Heavy Hauling Bonds		
OCDBA/Engineer Follow-Up Actions	Required	Date Completed
Review Sewer Line Construction Drawings		_ att completed
Return Drawings to Engineer (Approved or Re-Submittal Required)		
Send Developer's Agreement to Solicitor		
Review and Return Material Cut Sheets		
Distribute Approved drawings and shop drawings to DCDBA and		
Inspector		
·	Required	Date Received
Developer/Engineer/Contractor Follow-Up Action	Required	Date Received
Developer/Engineer/Contractor Follow-Up Action Re-Submit Sewer Line Construction Drawings	Required	Date Received
Developer/Engineer/Contractor Follow-Up Action Re-Submit Sewer Line Construction Drawings Re-Submit Material Cut Sheets	Required	Date Received
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