

DEER CREEK DRAINAGE BASIN AUTHORITY

Regular Meeting November 14, 2018

The Regular Meeting of the Deer Creek Drainage Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

Call Meeting to Order and Roll Call

Mr. Esposito called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Plesh, Mr. Coluccio, Mr. Vidra, Mr. Simonetti, Mr. Drischler, Mrs. Krally, Mrs. DeLuca and Mr. Esposito. Board members absent: Mr. Sutter. Also present: Mrs. Biery, Mr. Sprung and Mr. Vancheri.

Flag Salute

The Board rose and recited the Pledge of Allegiance to the Flag.

Reading and Approval of Minutes

Regular Meeting of October 10, 2018

MOTION was made by Mr. Drischler and seconded by Mr. Plesh to approve the minutes of the meeting of October 10, 2018. Motion carried unanimously.

Accountant's Report

Mr. Vancheri presented the Accountant's Report a copy of which was distributed to the Board.

Treasurer's Report

Mr. Plesh reviewed the Treasurer's Report.

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to approve the Treasurer's Report and paid bills for the month of October. Motion carried unanimously.

Solicitor's Report

Engineer's Report

Pay Estimate #4 (Final) Fawn Haven Rehabilitation

Mr. Sprung informed the Board that this project has been completed.

MOTION was made by Mr. Plesh and seconded by Mrs. Krally to approve Pay Estimate #4 in the amount of \$4,306.25 to Insight Pipe as final payment for the

Fawn Haven Rehabilitation Project. Motion carried unanimously.

DEP Act 537 Meeting

The flow meters have been removed from the manholes. Mr. Sprung is hopeful the data from the flow meters can be downloaded on the server within a few weeks. At the meeting with DEP Mr. Sprung promised them they would receive the data by March of 2019.

GIS System

The Authority has its GIS System on only one computer in the Authority system at a cost of \$1,000.00 per year. Mr. Sprung suggested the Authority go to an online mobile solution at a cost of approximately \$1,200.00 per year, which allows for 10 licenses and all Authority employees would have access to the GIS System with their smart phones or other devices that can access the internet.

MOTION was made by Mr. Plesh and seconded by Mr. Coluccio to upgrade the Authority's GIS software to allow a mobile application at a cost of \$1,200 per year. Motion carried unanimously.

Manager's Report

Mrs. Biery recommended the Board move into Executive Session concerning personnel and legal matters.

MOTION was made by Mr. Drischler and seconded by Mr. Plesh to move the meeting into Executive Session to discuss personnel and legal matters at 7:27 p.m. Motion carried unanimously.

Mr. Esposito reconvened the meeting at 7:30 p.m. and said the Executive Session concerned personnel and legal matters.

Diminutor Repair

Mrs. Biery reported the cost to repair the Rich Hill diminutor is estimated to be \$15,612.00.

Manhole Repair at Rose Ridge Golf Course

Mrs. Biery distributed the photographs of the manhole repair in the creek at Rose Ridge Golf Course. She mentioned the Authority workers were inspecting the other manholes along the creek at the golf course.

Fawn Haven Community Development Block Grant Application

Mrs. Biery said the Authority did not receive the required number of surveys to apply for the CDBG grant. The Authority will apply for the GEDF grant in 2019 and also the CITF grant.

Door Proposals

Mrs. Biery distributed door replacement proposals to the Board for their review.

MOTION was made by Mr. Drischler and seconded by Mr. Plesh to move the meeting into Executive Session to discuss a budget matter at 7:42 p.m. Motion carried unanimously.

Mr. Esposito reconvened the meeting at 7:45 p.m.

MOTION was made by Mr. Plesh and seconded by Mr. Simonetti to purchase fiberglass ProVia doors for the Authority's front doors at a cost of \$6,920.00 and a handle limit of \$300.00. Motion carried with the abstention of Mr. Drischler.

Oil and Gas Lease

Mrs. Biery distributed to the Board a redlined copy of the oil and gas lease. She emailed a copy to Range Resources on November 8, 2018 but they have not yet responded.

Restroom Electrical Issues

The men's room light had been turning on in the afternoon when the back door opened and closed. Mr. Biernesser of Biernesser Electric was called and found that the wrong type of switch was installed in the ladies' room which was holding the low voltage relay switch on. He has ordered the correct switch.

Upper Allegheny Joint Sewer Authority

Mrs. Biery informed the Board that UAJSA is increasing their rates by .50 per 1,000 gallons effective January 1st. DCDBA has 110 customers whose waste water is processed at that facility. The Board will look at this issue when it has the budget meeting.

Board Christmas Party

The Christmas party will be Wednesday, December 12th after the Regular Meeting at Pizza Roma.

Employee Christmas Bonus

MOTION was made by Mr. Simonetti and seconded by Mrs. Krally to offer to the DCDBA employees a Christmas bonus of \$200.00 net of taxes. Motion carried unanimously.

Dale Bobeck Property

Mr. Bobeck was not present. The Board reviewed a summary of his concerns and information regarding his account. The Board agreed to remove the penalty and interest from the balance due and extend the due date for charges through the October billing. In order to discontinue service, he will need to cap off the sewer line or install a meter on the well that serves the property.

Manager's Performance Evaluation

Mr. Esposito handed out performance evaluation forms to the Board members for the manager to be filled out and returned to the Chairperson at the next meeting.

Supplemental Meeting

MOTION was made Mr. Simonetti and seconded by Mr. Plesh to cancel the Supplemental Meeting for November 19, 2018.
Motion carried unanimously.

Adjournment

MOTION was made by Mr. Simonetti and seconded by Mrs. Krally to adjourn the meeting at 8:07 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

12-12-18

