

DEER CREEK DRAINAGE BASIN AUTHORITY

Regular Meeting

December 20, 2021

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

Call Meeting to Order

Mr. Higgins called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mrs. Pastura, Mr. Parks and Mr. Higgins. Also present: Mr. Schmitt, Mr. Sprung, Mr. Brown, Mrs. Biery and Mr. Vancheri.

Flag Salute

The Board rose and recited the Pledge of Allegiance.

Reading and Approval of Minutes

Mr. Higgins asked the Board to review the meeting minutes for the Regular Meeting on November 15, 2021.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the minutes of the November 15, 2021 Regular Meeting.
Motion carried unanimously.

Accountant's Report

Mr. Vancheri presented the Operating Accounts Receipts and Expenses and Funds Available and Debt Obligations reports for November 2021.

Treasurer's Report

The following Tap Fee and Assessment payments were received since the last Regular Meeting:

James Smullin	2033 Saxonburg Blvd	Tap	2,000.00
David Gladowski	108 Charles St	Tap	2,000.00
Dale Bazner	137 Eisele Road	Assessment	<u>7,424.21</u>
			\$11,424.21

Of these amounts, \$10,024.21 will be transferred to the Capital Improvement Fund and \$1,400.00 will be transferred to the Preventive Maintenance Fund

MOTION was made by Mr. Drischler and seconded by Mr. Plesh to approve the Treasurer's Report and paid bills for the month of November 2021. Motion carried unanimously.

Solicitor's Report

AVJSA Expansion Project

Mr. Brown reported the smooth closing of the bond issue on November 23, 2021. The RUS loans, outstanding since 2010, have been satisfied. Mr. Brown recommends the approval of the Custody Agreement so that the funds can be transferred to AVJSA.

MOTION was made by Mr. Plesh and seconded by Mrs. Krally to approve the Custody Agreement subject to adjustment to language approved by the Solicitor. Motion carried unanimously.

Executive Session

MOTION was made by Mrs. Pastura and seconded by Mr. Drischler to move the meeting into Executive Session at 7:09 p.m. to discuss pending litigation. Motion carried unanimously.

The meeting was reconvened at 7:25 p.m. where the Board discussed pending litigation.

Engineer's Report

Hampshire Estates Right-of Way

Mr. Schmitt reported on the Hampshire Estates Right-of-Way work. He requested approval to send a survey crew to complete the work necessary to create a Developer's Agreement to be presented to the Board at a later date.

Mr. Schmitt informed the Board of Independence Excavating's aggressive excavation work done near the turnpike, in the creek bed area, which exposed the sewer line but left it intact. They have assumed responsibility and will work with us to affect repairs.

Mr. Schmitt said the Rich Hill Diminutor project was advertised and the bids open on the 13th of January at the Authority office. Additionally, permits have been acquired for the force main relocation project.

MOTION was made by Mr. Plesh and seconded by Mrs. Pastura to approve authorization for the Hampshire Estates Right-of-Way work. Motion carried unanimously.

Manager's Report

Christmas Bonus

Mrs. Biery asked the Board's approval for a \$200.00/net annual Christmas bonus for the Authority's employees.

MOTION was made by Mr. Drischler and seconded by Mr. Plesh to approve a \$200.00/net Christmas Bonus for Authority employees. Motion carried unanimously.

Low-Income Household Water Assistance Program

Mrs. Biery asked for approval to make application, on behalf of the Authority, to the Low-Income Household Water Assistance Program. Application must be made by December 31, 2021. This program would be available to customers that meet the income criteria and are in arrears on their sewage bill to acquire a one-time crisis grant. The program administered by the Department of Human Services also requires no terminations be made for a 90-day period. Mrs. Biery offered to post this information on the Authority's website.

MOTION was made by Mrs. Pastura and seconded by Mr. Drischler to approve the Low-Income Household Water Assistance Program. Motion carried unanimously.

Mrs. Biery added that the VFD Pump #2 has been repaired along with the electrical breakers. A payment of \$29,800 was received from the insurance company for these repairs.

Mrs. Biery reported that all customers have been sent letters notifying them of the rate increase.

Chairperson's Report

Mr. Higgins had nothing to report.

Old Business

None.

New Business

None.

Open Meeting to Public

There were no members of the public in attendance.

Supplemental Meeting

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to cancel the Supplemental Meeting scheduled for December 27, 2021. Motion carried unanimously.

Adjournment

MOTION was made by Mr. Plesh and seconded by Mrs. Pastura to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

1-24-22
