

## DEER CREEK DRAINAGE BASIN AUTHORITY

### Regular Meeting

February 19, 2024

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania and via Zoom.

#### Call Meeting to Order

Mr. Higgins called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Higgins, Mrs. DeLuca, Mr. Drischler, Mrs. Krally, Mr. Simonetti, Mr. Stello, Mr. Parks, Mr. Plesh and Mrs. Pastura. Also present: Mr. Sprung, Mr. Brown, Mrs. Biery and Mr. Vancheri. Absent: Mr. Schmitt.

#### Flag Salute

The Board rose and recited the Pledge of Allegiance.

#### Reading and Approval of Minutes

Mr. Higgins asked the Board to review the minutes for the Regular Meeting on January 22, 2024.

MOTION was made by Mrs. Pastura and seconded by Mr. Simonetti to approve the minutes of the January 22, 2024 Reorganization Meeting. Motion carried unanimously.

Mr. Higgins asked the Board to review the minutes for the Regular Meeting on January 22, 2024.

MOTION was made by Mrs. Pastura and seconded by Mr. Plesh to approve the minutes of the January 22, 2024 Regular Meeting. Motion carried unanimously.

#### Accountant's Report

Mr. Vancheri presented the Operating Accounts Receipts and Expenses and Funds Available and Debt Obligations reports for January 2024.

#### Treasurer's Report

Mr. Plesh presented the Treasurer's Report and Checkbook Summary for the month of January 2024. The following Tap and Assessment payments were received since the last Regular Meeting:

Connie Feil	32 Deer St	Partial Tap	100.00
Richland Township	1 Public Works Dr - Garage	Tap - Little Deer Creek	1,300.00
Richland Township	1164 Sterling Dr - Family Rec Restroom	Tap – Bakerstown Interceptor	1,300.00
Richland Township	1157 Sterling Dr - Richland Barn	Tap – Bakerstown Interceptor	1,300.00
Richland Township	1049 Van Velsor Dr - Concession Stand	Tap – Bakerstown Interceptor	1,300.00
Richland Township	1049 Van Velsor Dr - Splash Pad	Tap – Bakerstown Interceptor	1,300.00
Richland Township	1007 Thunder Rd - Dek Hockey Restroom	Tap – Bakerstown Interceptor	1,300.00
Richland Township	1169 Sterling Dr - Football Concession Stand	Tap – Bakerstown Interceptor	1,300.00
Ruth Galuska	5 Deer St	Partial Tap	100.00
Connie Feil	32 Deer St	Partial Tap	100.00
		Total	9,400.00

Of this amount, \$195.00 will be transferred to the Capital Improvement Fund, \$105.00 will be transferred to the Preventive Maintenance Fund, and \$9,100.00 will be transferred to the Force Main Fund.

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to approve the Treasurer's report and the paid bills for the month of January 2024. Motion carried unanimously.

### **Solicitor's Report**

#### *Update on DCDBA Richland Tap Sharing Allocation*

Mr. Brown discussed Richland Township's response letter to DCDBA's request to memorialize the established cost sharing of the Bakerstown Interceptor costs in an amendment to the 1998 Amendment to the Intermunicipal Sewer Service Agreement of December 15, 1990. Richland Township is not willing to amend the 1998 Agreement to reflect cost sharing based upon the actual proportionate use of the sanitary sewer line constructed to serve customers in both Richland and West Deer Townships. A response to their letter will be prepared and a copy will be included in the Supplemental Meeting packet.

### **Engineer's Report**

#### *Project Updates*

Mr. Sprung reviewed for the Board the bid tabulation for bids received for Hampshire Estates and the 4 & 5 Defects Projects. A meeting with PennVest to review these bids is scheduled for Tuesday, February 20th. If PennVest concurs, the contracts will be awarded at the Supplemental Meeting on Monday, February 26<sup>th</sup>.

Mr. Sprung reported that he and Mr. DeBaldo began the process of assessing Fox Chapel Village's private sanitary sewers for inflow and infiltration. A list of repairs that need to be made will be prepared and provided to the property manager. Likewise, the sewer lines need to be flushed to clear debris building up in the channels of the manholes. Arrangements will be made to have DCDBA field staff present during the cleaning process to ensure that

Mr. Sprung discussed the sanitary sewer overflow at the Rich Hill Pump Station on January 28, 2024. He reported that in addition to addressing DCDBA's plan to reduce inflow and infiltration in its system, he has also reviewed the correlation between Richland Township's flows during storm events and the overflows that have occurred at the Rich Hill Pump Station. Mr. Brown suggested that those flows be reviewed with respect to the requirements under the intermunicipal agreement between Richland and DCDBA and that the provisions of the intermunicipal agreement be applied to require Richland to reduce excess flows.

### **Manager's Report**

Mrs. Biery reviewed a report of work orders from the asset management program. She feels that the software is not yet being utilized to its full potential and feels that additional training will aid in achieving the maintenance database history that the Authority needs.

Different vendors' processes are being reviewed by the Authority's billing software developer to determine the most secure, accurate and cost effective way to offer an auto-pay feature along with the current online payment offerings. Mrs. Biery hopes to be able to present the options to the Board at the March Regular Meeting.

### **Chairperson's Report**

Mr. Higgins will discuss Mrs. Biery's review at the Supplemental Meeting.

**Old Business**

None.

**New Business**

None.

**Open Meeting to Public**

There were no members of the public in attendance.

**Supplemental Meeting**

MOTION was made by Mrs. Pastura and seconded by Mr. Drischler to hold the Supplemental Meeting scheduled for February 26, 2024. Motion carried unanimously.

**Adjournment**

MOTION was made by Mr. Plesh and seconded by Mrs. Krally to adjourn the meeting at 7:32 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

2-26-24

