

DEER CREEK DRAINAGE BASIN AUTHORITY

Regular Meeting March 16, 2020

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 pm at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania, with some Board Members and Professionals attending via telephone.

Call Meeting to Order and Roll Call

Mr. Esposito called the meeting to order and asked Mrs. Biery to call the roll. Board Members present via telephone: Mr. Plesh, Mrs. DeLuca, Mr. Drischler, Mrs. Krally, Mr. Trocki, Mr. Coluccio and Mr. Higgins. Also present via telephone: Mr. Schmitt, Mr. Sprung, Mr. Brown and Mr. Vancheri. Board Members present at the Authority office: Mr. Esposito and Mr. Simonetti. Also present at the Authority office: Mrs. Biery.

Reading and Approval of Minutes

Mr. Esposito asked the Board to review the minutes from the February 17, 2020 Regular Meeting. Mr. Esposito asked that the times for the Executive Session be added.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the minutes of the Regular Meeting on February 17, 2020 Regular Meeting

Roll Call - Voting Yes: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Trocki and Mr. Higgins. Abstained: Mr. Esposito.
Motion carried.

Mr. Esposito asked the Board to review the minutes from the February 24, 2020 Supplemental Meeting. Mr. Esposito asked that the times for the Executive Session be included.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the minutes of the Supplemental Meeting on February 24, 2020 with the noted correction.

Roll Call - Voting Yes: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Esposito, Mr. Higgins. Mr. Trocki did not respond. Motion carried unanimously.

Accountant's Report

Mr. Vancheri presented the Accountant's Report, a copy of which was distributed to the Board.

Treasurer's Report

Mrs. Krally presented the paid bills for the month of February 2020 and the Treasurer's Report. The following tap payments have been received since the last Regular Meeting on February 17, 2020.

Ronda Winnecour, Chapter 13 Bankruptcy Trustee, for Scott Rhodes (partial Tap Fee payment)	5051 Bakerstown Culmerville Road	\$49.48
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Of this payment, \$32.16 will be transferred to the Capital Improvement Fund and \$17.32 will be transferred to the Preventative Maintenance Fund.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the Treasurer's Report and paid bills for the month of March 2020.

Roll Call - Voting Yes: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Esposito, Mr. Trocki and Mr. Higgins. Motion carried unanimously.

Solicitor's Report

AVJSA Expansion Report

Mr. Brown reported that the Lump Sum Payment Agreement that was approved by the DCDBA Board at the February 17th Regular Meeting was also approved by the Allegheny Valley Joint Sewer Authority Board. This agreement allows DCDBA the option and sets out the terms for financing its share of the project with its own bond issue.

Mr. Brown also reported that AVJSA has received its Part 2 Permit approval from DEP. Their Consent Order requires that construction begin six months from the date of approval. Approval of the Part 2 Permit gives AVJSA's Engineer the ability to provide the estimated total project cost. Upon receipt, DCDBA would have 30 days to formally notify AVJSA of its intention to finance its share of the project cost. Assuming that DCDBA receives the estimate by the end of March, approval by the Board of the notification to AVJSA would need to be acted on at its April Regular Meeting.

Mr. Brown has sent to the Solicitors of both West Deer and Indiana Townships, the request to extend the life of the Authority for an additional 50 years. The Townships' approval of an Amendment to the Authority's Articles of Incorporation will be needed prior to the bond issue.

Mr. Brown also reported that the Engineers for DCDBA and AVJSA are still working on the Peak Flow Agreement.

Engineer's Report

Hydraulic Report Update

Mr. Sprung reported that the Hydraulic Report was submitted to DEP, but he has not received any comment from them yet. He said a presentation to the Board of the report and Flow Model is planned for the April Regular Meeting.

Deer Creek Emergency Manhole Stabilization

Mr. Sprung reported that Mr. DeBaldo found an exposed manhole in the creek behind Bayer on Route 910 in Indiana Township. Andrea Frustaci of Gibson-Thomas Engineering is working with the Allegheny County Conservation District and the Fish and Game Commission to obtain an emergency permit to work in the creek to stabilize the manhole and stream bank. Petraikas Construction has been contacted to obtain a price to complete the work.

Peak Flow Agreement

Mr. Schmitt reported that he has drafted a revision to the Agreement and had forwarded it to Mr. Brown for review. Mr. Brown said he will review and comment on it.

Hampshire Estates Tap Fee

Mr. Schmitt reported that he had a request for additional information from a funding agency through which a grant had been applied. He feels we may know whether grant monies will be awarded for this project by early summer. He also reported that he has been in contact with the owner of the property served by the Hampshire Estates treatment plant. The owner intends to construct additional units on the property and there is capacity at the treatment plant. He asked Mr. Schmitt about Tap Fees for those units. Mr. Schmitt explained that until costs are incurred for the plant, the Act 57 would not come

into play. But it has been determined that since upgrades and repairs are necessary, permission to tap in additional units may not be given until those costs are determined and an appropriate Tap Fee is approved by the Board.

Manager's Report

Board Field Trip

Mrs. Biery suggested, and the Board agreed, that the proposed Board tour of the sewer system should be postponed until May, or whenever the virus threat has subsided.

COVID-19 Response Policy

Mrs. Biery informed the Board that she and Mr. Brown had developed a COVID-19 Response Policy to protect both the Authority's employees and the public. She asked that the Board review the policy and voice any comments or concerns. Mr. Brown asked if the union representative had reviewed the policy. Mrs. Biery said that he had reviewed and approved. She will ask that he send an email to confirm his approval. Mr. Schmitt pointed out that while the outside work force would be traveling in separate vehicles, there should still be two employees at the job site for safety. Mrs. Biery had already discussed this with the field personnel.

MOTION was made by Mr. Plesh and seconded by Mr. Higgins to adopt the COVID-19 Response Policy.

Roll Call - Voting Yes: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Esposito, Mr. Trocki and Mr. Higgins. Motion carried unanimously.

Chairman's Report

Underwriter

Mr. Esposito asked that the Board reflect on the three Underwriters that were interviewed at the February 24th Supplemental meeting. Mr. Brown reviewed how the fees charged by an underwriter are calculated. Both Mr. Brown and Mr. Schmitt said that all three companies had been involved in different projects over the years and were capable. The Board had a discussion. Mr. Esposito asked that each Board Member identify which Underwriter they prefer via roll call.

Mr. Plesh – Janney Montgomery & Scott, Mrs. DeLuca - Janney Montgomery & Scott, Mr. Simonetti - Janney Montgomery & Scott, Mr. Coluccio - Janney Montgomery & Scott, Mr. Drischler - Janney Montgomery & Scott, Mrs. Krally - Janney Montgomery & Scott, Mr. Esposito - Janney Montgomery & Scott, Mr. Trocki - Janney Montgomery & Scott and Mr. Higgins - Janney Montgomery & Scott.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to select Janney Montgomery & Scott as the Underwriter for the bond issuance relative to the Allegheny Valley Joint Sewer Authority project and potentially the refunding of the RUS Loans A & B.

Roll Call - Voting Yes: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Esposito, Mr. Trocki and Mr. Higgins. Motion carried unanimously.

Mr. Esposito thanked the Board for their diligence in reviewing the materials. Mrs. Biery will notify Mr. Frenz and begin the process of collecting the necessary information.

He also informed the Board that the AVJSA Construction Meeting that had been scheduled for Wednesday, March 18th had been cancelled.

Mr. Esposito directed the Board's attention to the Field Work Report. He said the reports are moving in the right direction, but are lacking in detail. He asks that Mrs. Biery continue to work with Mr. DeBaldo to include additional detail in these reports.

Old Business

None.

New Business

None.

Open Meeting to Public

There was no one in attendance.

Supplemental Meeting

MOTION was made by Mr. Simonetti and seconded by Mr. Coluccio to cancel the Supplemental Meeting on Monday, March 23rd at 7:00 p.m.

Roll Call - Voting Yes: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mr. Esposito, Mr. Trocki and Mr. Higgins. Motion carried unanimously.

Adjournment

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to adjourn the meeting at 7:55 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

4-20-20

