

**DEER CREEK DRAINAGE BASIN AUTHORITY**

**Regular Meeting**

**May 15, 2023**

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania and via Zoom.

**Call Meeting to Order**

Mr. Higgins called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Higgins, Mrs. DeLuca, Mr. Drischler, Mrs. Krally, Mr. Simonetti, Mr. Parks, Mr. Plesh and Mrs. Pastura. Board member absent: Mr. Stello. Also present: Mr. Sprung, Mr. Brown, Mrs. Biery and Mr. Vanchieri. Absent: Mr. Schmitt.

**Flag Salute**

The Board rose and recited the Pledge of Allegiance.

**Reading and Approval of Minutes**

Mr. Higgins asked the Board to review the minutes for the Regular Meeting on April 17, 2023.

MOTION was made by Mr. Plesh and seconded by Mr. Simonetti to approve the minutes of the April 17, 2023 Regular Meeting. Motion carried unanimously.

**Accountant's Report**

Mr. Vancheri presented the Operating Accounts Receipts and Expenses and Funds Available and Debt Obligations reports for April 2023.

**Treasurer's Report**

The following Tap and Assessment payments were received since the last Regular Meeting:

Ruth Galuska	5 Deer Street	Partial Tap	100.00
Richard Glevecky	4673 Gibsonia Road	Tap	<u>2,000.00</u>
			2,100.00

Of this amount, \$1,365.00 will be transferred to the Capital Improvement Fund and \$735.00 will be transferred to the Preventive Maintenance Fund.

MOTION was made by Mr. Simonetti and seconded by Mr. Drischler to approve the Treasurer's report and the paid bills for the month of April 2023. Motion carried unanimously.

**Solicitor's Report**

*Reconciliation of DCDBA and Richland Tap Sharing Allocation*

Reconciliation of the tap sharing allocation is progressing. Mrs. Biery has met with representatives from Richland Township and good information has been provided on the amounts that were paid and still due on the Bakerstown Line. An amendment to the agreement will be forthcoming and proposed to Richland Township.

**Engineer's Report**

*Project Updates*

Mr. Sprung reported on the damaged manhole in the creek. A quote of \$3,500.00 has been obtained from Advanced Rehabilitation Technology to completely seal the manhole.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the Manhole 663 Repair by Advanced Rehabilitation Technology. The motion passed unanimously.

#### **Manager's Report**

Mrs. Biery reported the new 2023 Ford F-350 truck was delivered and discussed options for the 2008 truck.

MOTION was made by Mr. Drischler and seconded by Mr. Plesh to authorize the 2008 Chevy work truck be put out for bid.

Mrs. Biery reported the open clerical position in the office has been filled and her starting date is May 30, 2023.

#### **Chairperson's Report**

Mr. Higgins requested the meeting go into Executive Session to discuss the performance review and compensation analysis for Mrs. Biery, Manager.

MOTION was made by Mr. Drischler and seconded by Mr. Simonetti to move the meeting into Executive Session at 7:16 p.m. Motion carried unanimously.

The meeting was reconvened at 7:33 p.m. where the Board discussed personnel issues.

MOTION was made by Mrs. Krally and seconded by Mr. Plesh to provide a 5% salary adjustment for 2023, retroactive to January 1, 2023, all other compensation remaining at current levels for the Authority Manager. Motion carried unanimously.

Mr. Higgins questioned the \$5,287.00 outstanding under Capital Expenses on the Operating Accounts Receipts & Expenses for April report. Mr. Vancheri reported that it was for engineering fees related to the paving project. There remains \$5,000 outstanding which will be payable to A. Folino Construction, Inc. upon reinspection and completion of any necessary repairs. Mr. Sprung has contacted A. Folino Construction, Inc. to set a date.

#### **Old Business**

None.

#### **New Business**

None.

#### **Open Meeting to Public**

There were no members of the public in attendance.

#### **Supplemental Meeting**

MOTION was made by Mrs. Krally and seconded by Mr. Simonetti to cancel the Supplemental Meeting scheduled for May 22, 2023. Motion carried unanimously.

#### **Adjournment**

MOTION was made by Mrs. Krally and seconded by Mr. Simonetti to adjourn the meeting at 7:36 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

6-19-23

