

DEER CREEK DRAINAGE BASIN AUTHORITY

Regular Meeting

July 19, 2021

The Regular Meeting of the Deer Creek Drainage Basin Authority was held at 7:00 p.m. at the Authority office located at 945 Little Deer Creek Road, Russellton, Pennsylvania.

Call Meeting to Order

Mr. Higgins called the meeting to order and asked Mrs. Biery to call the roll. Board members present: Mr. Plesh, Mrs. DeLuca, Mr. Simonetti, Mr. Coluccio, Mr. Drischler, Mrs. Krally, Mrs. Pastura, Mr. Parks and Mr. Higgins. Also present: Mr. Sprung, Mr. Brown, Mrs. Biery and Mr. Vancheri.

Flag Salute

The Board rose and recited the Pledge of Allegiance.

Reading and Approval of Minutes

Mr. Higgins asked the Board to review the meeting minutes for the Regular Meeting on June 21, 2021.

MOTION was made by Mr. Plesh and seconded by Mrs. Pastura to approve the minutes of the June 21, 2021 Regular Meeting. Motion carried unanimously.

Accountant's Report

Mr. Vancheri presented the Operating Accounts Receipts & Expenses and Funds Available & Debt Obligations Reports for the period ending June 2021, a copy of which had been distributed to the Board.

The 2020 audit report was distributed to the Board. Mr. Vancheri said there were no material weaknesses or deficiencies with respect to internal controls and no issues of non-compliance, which would be required to be reported under government auditing standards. He has filed the report with the DCED and Mrs. Biery sent a copy to the Authority's underwriter.

Treasurer's Report

The following Tap Fee payments were received since the last Regular Meeting:

Diamond Mulch, Inc.	1 Hershey Rd	Tap	\$2,000.00
Richland Twp	5705 King of Arms Dr	Taps	\$5,200.00
	4001 Dragon Rouge Dr		
	4131 Dickey Rd		
	4125 Dickey Rd		
Gregg Oliver	194 Russellton Dorseyville Rd	Tap	\$2,000.00
John & Nancy King	198 Russellton Dorseyville Rd	Tap	\$2,000.00
Ronda J Winnecour for Scott Rhodes	5051 Bakerstown Culmerville Rd	Partial Tap	\$510.29

Of these amounts, \$4,231.69 will be transferred to the Capital Improvement Fund, \$2,278.60 will be transferred to the Preventive Maintenance Fund and \$5,200.00 will be transferred to the Force Main Fund. Mrs. Krally reviewed the paid bills for the month of June.

MOTION was made by Mr. Plesh and seconded by Mr. Drischler to approve the Treasurer's Report and paid bills for the month of June 2021. Motion carried unanimously.

Solicitor's Report

AVJSA Expansion

Mr. Brown reported the bids are scheduled to be opened on August 2nd for the AVJSA Expansion. It was suggested that some representatives from the DCDBA Board be present. Mr. Higgins said he will attend the bid opening along with Mrs. Biery.

Mr. Brown said the other topic he has for discussion must be held in executive session.

Executive Session

MOTION was made by Mr. Drischler and seconded by Mr. Simonetti to move the meeting into Executive Session at 7:11 p.m. to discuss personnel matters. Motion carried unanimously.

The meeting was reconvened at 7:28 p.m. where the Board discussed personnel issues.

Engineer's Report

Project Updates

Mr. Sprung reported we are still waiting for permits for Hampshire Estates and Force Main. The drawings are being prepared and will be ready when the permits are received.

Manager's Report

Upgrading Billing Software

Mrs. Biery reported she and Ms. Brink had a meeting with the programmer. Improvements that were discussed; decreased time in the billing process, alternative methods of payments for the customers and creating a data base of assessments. Request was made for a more specific estimate of costs. Mrs. Biery offered the programmer attend a future meeting to address the specifics of the work. It is agreed by the board to move forward with the upgrade with clarification of the costs.

Request for Emergency Repair

Mrs. Biery reported the VFD on pump #2 at the Rich Hill Pump Station #2 will not start. The cost to replace the VFD is approximately \$21,000.00 and would be an emergency repair. She also reported that Hartwood Pump Station has a pipe that is leaking, which Mr. DeBaldo will address. Mrs. Biery will update the board next month on the repairs.

Chairperson's Report

Mr. Higgins had nothing to report.

Old Business

None.

New Business

None.

Open Meeting to Public

There were no members of the public in attendance.

Supplemental Meeting

MOTION was made by Mr. Plesh and seconded by Mr. Simonetti to cancel Supplemental Meeting scheduled for July 26, 2021. Motion carried unanimously.

Adjournment

MOTION was made by Mrs. Pastura and seconded by Mr. Drischeler to adjourn the meeting at 7:45 p.m. Motion carried unanimously.

Respectfully submitted:

Read and Approved:

8-16-21

Paula Kally